

**COMPUTER APPLICATIONS TECHNOLOGY: PAPER I  
INSTRUCTIONS TO TEACHERS**

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**TO THE TEACHER RESPONSIBLE FOR CANDIDATES OFFERING THE COMPUTER APPLICATIONS TECHNOLOGY PRACTICAL EXAMINATION**

**INSTRUCTIONS CONCERNING DATA FILES SUPPLIED IN THE IEB ELECTRONIC POSTBOX: ASSESSMENT MATERIAL**

Teachers need to ensure that the full package (word processor, spreadsheet and database), including wizards and help, is installed and available on the computers used by learners taking this examination. Learners will require the use of a Text Editor, e.g. Notepad, WordPad, Komodo and Notepad ++ for the HTML coding. Learners writing in Afrikaans must have an Afrikaans spell check installed. If you are using Microsoft software, Microsoft Office 2007 is the minimum software requirement.

***Data Files***

The CAT Practical Examination Data Files have been placed in the IEB ELECTRONIC POSTBOX: ASSESSMENT MATERIAL. These Data Files are to be checked against ANNEXURE A on page 3 and copied onto the disk space that will be used exclusively by each candidate on the examination date.

***Submission of the practical examinations for marking***

The Computer Applications Technology: Paper II (Practical Examination) is scheduled for Wednesday, 18 May 2022, from 9:00 to 12:00. On completion of the examination:

- Each candidate must have their own folder, with their examination number as the name of the folder and all files contained within.
- A backup must also be made and kept at the school on relevant storage media until 19 August 2022 when the re-marking process has been completed.
- **A completed and signed copy of the attached PRACTICAL EXAMINATION DECLARATION IN GRADE 12, must be forwarded to the IEB by 20 May 2022.**

**LETTER FROM THE HIGH SCHOOL HEAD AND CAT TEACHER(S)**



|                |  |
|----------------|--|
| Name of School |  |
| Centre Number  |  |
| Completed by   |  |
| Designation    |  |

The IEB  
P O Box 875  
Highlands North  
2037

Dear IEB

**RE: PRACTICAL EXAMINATION DECLARATION IN GRADE 12, 2022**

**COMPUTER APPLICATIONS TECHNOLOGY**

| <b>We certify that we have ensured that</b>   | <b>Cross your response</b> |           |
|---|----------------------------|-----------|
| all the work in each candidate's folder has been copied from the examination location and emailed to the IEB without any modification whatsoever to themban@ieb.co.za and cc: pillaya@ieb.co.za.  | YES                        | NO        |
| all the work in each candidate's folder is the work of that candidate only.   | YES                        | NO        |
| <b>NO CANDIDATE HAD ACCESS TO THE INTERNET DURING THE EXAMINATION.</b>  | <b>YES</b>                 | <b>NO</b> |
| no help or assistance at all was given to or allowed to be given to any candidate other than that of a technical nature; either a computer malfunction or a power failure.                        | YES                        | NO        |
| a comprehensive incident report describing the computer malfunction and/or the power failure has been sent to the IEB.  | YES                        | NO        |
| a copy of each candidate's work has been saved on the school system and will be kept at the school on relevant storage media until 19 August 2022 when the re-marking process has been completed. | YES                        | NO        |

\_\_\_\_\_  
**CAT EDUCATOR/S**

\_\_\_\_\_  
**HEAD**







































\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**

## ANNEXURE A

### FILES FOR LEARNERS

The following pages contain the hard-copy printouts of the data supplied to each of the candidates.

| <b>Data Files</b>   | <b>Question1</b>   | <b>Question2</b>  |
|---|--|---|
| <ul style="list-style-type: none"> <li> Question1</li> <li> Question2</li> <li> Question3</li> <li> Question4</li> <li> Question5</li> <li> Question6</li> <li> Question7</li> <li> Student_Screenshots.docx</li> </ul> | <ul style="list-style-type: none"> <li> ComputersOnFire.mp3</li> <li> gaming.gif</li> <li> Luccas_Neto.jpg</li> <li> Q1_Answers.docx</li> <li> Q1_BecomeYouTuber.docx</li> <li> Q1_Stats.xlsx</li> <li> tyler.mp4</li> <li> Youtube-full-color.svg</li> <li> youtube-popular.png</li> <li> YTDocs.zip</li> <li> YTLogo.png</li> </ul> | <ul style="list-style-type: none"> <li> Finalthoughts.txt</li> <li> Q2_How to Become a YouTuber.docx</li> <li> Ultimate.png</li> </ul>   |
| <b>Question3</b>  | <b>Question4</b>   | <b>Question5</b>  |
| <ul style="list-style-type: none"> <li> Q3a_Important_Information.docx</li> <li> Q3b_Vlogging.docx</li> <li> youtube-icon.jpg</li> </ul>   | <ul style="list-style-type: none"> <li> Q4_Marketing.docx</li> </ul>  | <ul style="list-style-type: none"> <li> Q5_Stats.xlsx</li> <li> YouTubeLogo.jpg</li> </ul>  |
| <b>Question6</b>  | <b>Question7</b>   | <b>Question 7<br/>(files subfolder)</b>   |
| <ul style="list-style-type: none"> <li> TotesZA.accdb</li> <li> YTLogo.png</li> </ul>   | <ul style="list-style-type: none"> <li> files</li> <li> images</li> <li> index.html</li> </ul>  | <ul style="list-style-type: none"> <li> register.pdf</li> </ul>  |
|   |  | <b>Question 7<br/>(images subfolder)</b>  |
|   |  | <ul style="list-style-type: none"> <li> comingsoon.png</li> <li> James.jpg</li> <li> james-signature.png</li> <li> totesza.png</li> </ul> |